

Monument Lodge #96

PO Box 1348

Houlton, Me 04730

Saturday, January 24, 2015

Houlton Elementary School
Houlton, ME 04730

RE: Bikes for Books Program

Dear Mrs. Crane and teachers,

It's that time of year again! Monument Lodge No. 96 is starting their bikes for books program for the 2015 school year and we would like to invite your school to participate. We feel that last year was a huge success and we are in hopes to have an ever better year in 2015.

As you may or may not know, we seek some funding from outside sources and, therefore, we have to follow certain guidelines to receive the required funding. One of those guidelines is the start and finish dates. At this time, we would like the students to begin the program following the February vacation and the ending date will be agreed upon at a later date between the school/teacher and the members of the Lodge. As most of you know from prior years, the date of the actual drawing for the winners of the bikes and helmets will be done on a specific date also agreed upon between the school/teachers and the Lodge to ensure members of the Lodge can be there to make the official presentation and take accurate records and to make a note of each of the winners.

We will be putting together our order list for bikes and supplies shortly. Therefore, it would be greatly appreciated if you could please let us know if your school would be interested in participating in the program this year before the February break so that an accurate amount of supplies can be purchased.

We really enjoy doing this program and hope you can use it as a tool in your classrooms to help encourage our students to increase their reading. If you have any ideas or suggestions that you believe would make this program better, please let us know and we will be more than willing to discuss those ideas and suggestions with you to make sure that this program is the best it can be.

Again, if you could please let us know as soon as possible whether or not your school would like to participate in this program, it would be appreciated. You may contact us by email or phone call about the program. trestleboard96@yahoo.com or 207-538-7119.

Thank you and we look forward to hearing from you soon.

Sincerely yours,

Lee Oliver
Chairman, Bikes4books
Monument Lodge #96

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